

Dear New Tenants,

It is our pleasure to welcome you as new tenants. We sincerely hope that you find your new home comfortable and enjoyable.

**Set Up Your Utilities** Click on Tenant Services and it will give you a list of all local utility companies and phone numbers.

**Property Condition** Complete your property condition report and return it within 7 days. Time stamped photos and video are welcome.

**Renters Insurance** (optional) We highly recommend renter's insurance. For less than a dollar a day you can protect all personal property against theft, fire and other loss.

**Pets & Painting** Your lease prohibits pets or painting without prior written permission from landlord.

**Maintenance** If there is an emergency call 911. If you have a maintenance issue you should email your property manager with a description of the issue. You may also call Jon at 561-502-3227 or Sonia at 561-376-0232. Always leave a detailed description along with you name, rental address / unit and phone number.

All downloadable forms are located on [www.jcsrealtycorp.com](http://www.jcsrealtycorp.com) from the Tenant header tab.

We look forward to a good year together,

Jon C. Schmitt & Sonia Egan